

Bookkeeper

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Company: Nextage Ltd

Location: Ra'anana

Category: other-general

We are seeking

great people who are interested in professional growth and an opportunity to work with an excellent, first class team. When you join us, you become part of a supportive, innovative and ambitious company.

We are looking for an experienced Bookkeeper for a diverse position in a professional environment who is looking forward to a great opportunity to be part of a great team.

The position includes daily interactions with Start-Up companies and will work in a young and dynamic environment

Responsibilities

Banking

Invoices

Salaries

Suppliers

Local & foreign payments

Credit card management

Requirements

At least 3 years of experience

Experience with 'Priority' – mandatory

Experience with Excel – mandatory

Interpersonal skills

Team player

Independent

Flexible working hours

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