

Bookkeeper

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Company: Personetics Technologies

Location: Tel Aviv-Yafo

Category: other-general

About The Company

Personetics is an B2B2C Enterprise-Software Fintech start-up that is leading the Self-Driving Finance revolution in banking. We help banks deliver highly intelligent and personalized banking experiences to their retail customers across all digital channels. We're pioneering establishing a new category of consumer banking based around data-driven personalization and customer engagement serving over 100 million bank customers worldwide.

About The Position

We are growing and looking to hire an experienced and talented Bookkeeper to join our team.

Responsibilities

Account payable management - new vendor creation (local and foreign), account payables reconciliation

Foreign vendors tax deduction management

Processing vendor invoices, Payments and Journal Entries in a multi-currencies ERP system

Travel reports and employee reimbursements management

Intercompany reconciliation

Managing accruals and prepaid expenses on a monthly basis

Bank reconciliation

Fixed assets depreciation entries and reports

Requirements

Certified bookkeeper- Minimum level 3

3-5 years of proven bookkeeping experience from High tech company - a must

English at an advanced level (both spoken and written)

Experience with Netsuite – must

Excellent communication and organizational skills

Team player with a proactive approach

Service-oriented

High level of accuracy and attention to details

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Cross References and Citations:

1. [Bookkeeper Lawyerjobs Jobs Tel Aviv-Yafo Lawyerjobs ↗](#)
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