

Freight Payables Analyst

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Company: Abbott

Location: Israel

Category: other-general

Abbott is a global healthcare leader that helps people live more fully at all stages of life. Our portfolio of life-changing technologies spans the spectrum of healthcare, with leading businesses and products in diagnostics, medical devices, nutritionals and branded generic medicines. Our , colleagues serve people in more than countries.

Working at Abbott

At Abbott, you can do work that matters, grow, and learn, care for yourself and family, be your true self and live a full life. You'll also have access to:

Career development with an international company where you can grow the career you dream of.

Free medical coverage for employees* via the Health Investment Plan (HIP) PPO

An excellent retirement savings plan with high employer contribution

Tuition reimbursement, the Freedom 2 Save student debt program and FreeU education benefit - an affordable and convenient path to getting a bachelor's degree.

A company recognized as a great place to work in dozens of countries around the world and named one of the most admired companies in the world by Fortune.

A company that is recognized as one of the best big companies to work for as well as a best place to work for diversity, working mothers, female executives, and scientists.

The Opportunity

The Freight Payables Analyst acts as a subject matter expert on freight payment systems, processes, and audit controls in support of the divisions in the Freight Payables Program. Works to ensure Abbott divisions are aware of and aligned with the Procure to Pay (P2P) process. Responds to supplier and divisional inquiries, reconciling invoice statements, and resolving invoicing and payment issues.

Freight Payables Responsibilities:

Monitor freight systems (TranzAct, E2Open, Data II Logistics, FedEx) daily for system issues.

Collaborate with freight vendors and carriers to ensure proper billing and timely payments.

Communicate with internal stakeholders where invoices require additional approvals for audit or excessive charges.

Manage the daily transaction processing of freight invoices, following PO and Non-PO standards:

Analyze daily the Unassociated and other error queues.

Verify invoice ownership and code accounts for processing.

Investigate incorrect account codes and update accordingly.

Reject invoices when needed (ownership issues or incomplete documentation).

Manage the monthly reconciliation and reporting to divisions in the freight payables program:

Reconcile and validate weekly funding request file.

Verify weekly funding requests amounts against monthly reports.

Reconcile WRICF10 SAP upload reports against funded amounts.

Provide monthly reporting to Divisions.

Communicate with external stakeholders when additional information is required and when issues require correction.

Identify data issues requiring correction.

Submit data corrections prior to funding.

Identify incorrect billing trends or other carrier related issues.

Verify SAP data and reconcile all company codes and divisions before submitting funding requests to management.

Accounts Payable Responsibilities:

Serve as principal liaison to Abbott divisions, performing monthly, quarterly, and annual reconciliations of supplier accounts, statements, purchases, and payments to resolve complex issues.

Front line contact to respond to escalated vendor, division, or other key partner inquiries related to invoicing and payment processing issues.

Communicates with supplier accounts receivable, accounting manager, controller, and other layers of accounting staff to address disputes, informing management of urgent issues.

Collaborate with division stakeholders to assist suppliers with resolving purchase order and invoice exceptions and discrepancies.

Document repetitive PO errors and collaborate with P2P Specialist to establish root cause(s) which result in errors; offer solutions to resolve disputes and implement corrective actions with feedback from management.

Perform quality control related to invoice processing, alerting third-party managers to ongoing issues, training needs, and providing feedback to processors.

Ensure divisional stakeholders receive and understand the invoice aging report, provide training and feedback as requested.

Support customer service by assisting the help desk; resolve critical escalations and provide feedback regarding invoice issue resolution as needed.

Monitor back-end accounting processes, ensure invoice and payment batches post and

release as expected; escalating major issues to appropriate parties and informing management.

Manage accounting tasks related to accruals, meshes, GR-IR, credit memo reporting, and AP trial balance.

Education and Experience:

2-4 years of Accounts Payable, Procurement Operations, Logistics or Supply Chain, including exposure to procure to pay processing in a large, decentralized, global company.

Education: bachelor's degree in business administration, logistics, supply chain management, or other Management related major is preferred. A combination of education and experience is required.

Intermediate Microsoft Office skills, including Excel, Word, and PowerPoint.

SAP Financials or other enterprise financial system experience is desired.

* Participants who complete a short wellness assessment qualify for FREE coverage in our HIP PPO medical plan. Free coverage applies in the next calendar year.

Learn more about our health and wellness benefits, which provide the security to help you and your family live full lives.

Follow your career aspirations to Abbott for diverse opportunities with a company that can help you build your future and live your best life. Abbott is an Equal Opportunity Employer, committed to employee diversity.

Connect with us at our website.

The base pay for this position is \$48,00 – \$96,00. In specific locations, the pay range may vary from the range posted.

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