

Israel Jobs Expertini®

Program Manager - Tel Aviv

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Company: Hibob

Location: Tel Aviv-Yafo

Category: other-general

Job Description

About Us

HiBob helps modern, mid-size businesses transform the way they manage people, giving HR and managers all they need to connect, engage, develop, and retain top talent. Since 2015, we've achieved consecutive triple-digit year-over-year growth, all backed by our amazing team of Bobbers from across the globe, making us the choice HRIS of over 3500 midsize and multinational companies.

Our HR platform is intuitive, data-driven, and built for the way people work today: globally, remotely, and collaboratively. Fast-growing companies across the globe such as Monzo, Happy Socks, Gong, Fiverr, and VaynerMedia rely upon Bob to help them create the best work experiences for their people.

Come and be you with us

Being a Bobber is all about being you. We want you to bring all parts of yourself to work, giving you the freedom and confidence to be the best you and do your best work. If that's bubbly, shy, precise, funny, bold, kind, honest, brilliant, or anything in between, we're waiting with open arms. Come join us.

About the Position

We are looking for a superstar Program Manager with a strategic business mindset and a can-do approach, who loves to get stuff done and is passionate about your work, come and join us to make an impact. As a Program Manager at HiBob, you will manage, plan, execute and deliver end to end cross functional projects on a company level while building the

methodologies and processes to support them. You will be part of a global PMO team which will provide a professional home to grow and develop as well as working and connecting daily with your specific program team.

What will you do?

Create an alignment between business targets and execution by building end to end project plans

Manage the execution of cross departmental, end to end projects, ensuring the entire organization is onboard to deliver based on the plan

Continually manage the original plan, alert on red flags and keep stakeholders up to date

Conduct risk management to ensure early mitigation of the risks before they become real issues

Communicate with various departmental stakeholders to build the plan, execute on it while keeping high transparency and high high visibility of all projects.

Continuously find ways to improve the methodologies and processes looking broadly on the company level to improve cross departmental collaboration

As an HR company, HiBob seeks to create a best-in-class employee experience for all Bobbers. We take immense pride in the diversity of our team and in creating an environment that is fair and equitable for all. Ensuring pay equity across race, gender, and all other forms of diversity is pivotal to this mission.

When determining salary ranges for our roles, we look at external market data and the salaries of Bobbers holding the same or similar roles. Our pay bands are wide because great candidates come to us with a broad range of experience and skill sets. When making individual pay rate decisions, we take into account the candidates' depth of experience, their qualifications relative to incumbent employees, and their location-among other factors.

#LI-Hybrid

Requirements

At least 7 years of experience in program management/business operations

Business oriented, strategic to execution role

Worked in mid size+ tech/product companies

Proven cross functional experience

Demonstrate creative problem solving approach while using data driven analytical thinking

Agile mindset and experience working in Agile

Be flexible and ready to get out of your comfort zone

Strong presentation and interpersonal skills

Work independently, take charge and influence program success

Native English speaker

Nice to haves

PMP Certification

Join our village

HiBob is a village filled with amazing people and we're especially proud of that. It's a place where Bobbers can be themselves. We're about fun, dreams, hopes, and ambition, just as much as we are about precision, growth, and top performance. Becoming a Bobber means you'll receive competitive compensation, benefits, and pre-IPO equity alongside all of this:

Company share options plan

We have a flexible hybrid working model

Work from home allowance- to get your home office set up!

Payment for sick leave from the first day

2 Social Impact days per year for volunteering

Annual Headspace subscription and wellness benefits

Awesome employee referral program- \$2,500 for each successful referral with an additional ambassador program

10 bis or Cibus/Wolt- you get to pick!

Transportation allowance

Dog-friendly

Temporary remote work from anywhere in the world for up to 2 months (after 6 months of employment)

Fun company and team social events (locally and virtually with our global teams)

Bob balance days - 4 additional days within a calendar year - Enjoy a company-wide long weekend at the beginning of each quarter

If this sounds like something you've been looking for, we'd love to have you. Come on, join our village!

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Cross References and Citations:

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